

BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

BOARD MEETING AGENDA

MONDAY, MARCH 18, 2013

I. CALL TO ORDER (Big Spring High School) 8:00 P.M.

II. PLEDGE TO THE FLAG (President Wolf)

III. APPROVAL OF THE MARCH 4, 2013 REGULAR BOARD MEETING MINUTES, THE MARCH 4, 2013 COMMITTEE OF THE WHOLE MEETING MINUTES AND THE MARCH 4, 2013 BUILDING AND PROPERTY MINUTES.

**IV. STUDENT/STAFF RECOGNITION AND BOARD REPORTS – Megan Carr
Shania Radabaugh**

V. TREASURER'S REPORT (Balances as of February 28, 2013)

General Fund	\$ 16,117,877.09
Cafeteria Fund	\$ 195,970.92
Student Activity Fund	\$ 206,428.80
Capital Projects	\$ 4,676,340.06

VI. PAYMENT OF BILLS

General Fund	\$ 907,845.71
Student Activities Fund	\$ 18,001.60
Capital Projects	\$ 7,100.00
TOTAL	\$ 932,947.31

VII. READING OF CORRESPONDENCE

VIII. RECOGNITION OF VISITORS

IX. PUBLIC COMMENT PERIOD

X. STRUCTURED PUBLIC COMMENT PERIOD**XI. OLD BUSINESS****XII. NEW BUSINESS****A) PERSONNEL CONCERNS****1) Approval of Child-Rearing Leave for Holly Hockenberry****(ACTION ITEM)**

Mrs. Holly Hockenberry, First Grade Teacher at Oak Flat Elementary School, has requested a leave of absence under the Family & Medical Leave Act from March 5, 2013 through the remainder of the 2012-2013 school year. According to Section 3.07 of the contract between the Big Spring Education Association and the District, professional employees who become parents of an adopted child may request up to one year of child-rearing leave upon the infant's birth or adoption of the child. In addition to the duration of the leave period, her request meets all provisions for a child-rearing leave according to the current contract.

A copy of Mrs. Hockenberry's letter appears in the agenda.

The administration recommends that the Board of School Directors approve Mrs. Hockenberry's request for leave under the Family & Medical Leave Act and a child-rearing leave of absence from March 5, 2013 through the remainder of the 2012-2013 school year according to the terms of the current contract between the Big Spring Education Association and the Big Spring School District.

A) PERSONNEL CONCERNS (. . . continued)**(ACTION ITEM)****2) Courtney Wiser**

Mt. Holly, PA 17065

Long-Term Substitute Grade One Teacher
(replacing Mrs. Hockenberry who will be on
child-rearing leave of absence)

Education:

California University of Pennsylvania – Early Childhood Education (Bachelor's Degree)

Experience:

Big Spring School District – Long-Term Substitute Teacher

The administration recommends that the Board of School Directors appoint Ms. Wiser to serve as a Long-Term Substitute Grade One Teacher at Oak Flat Elementary School, retroactive to March 5, 2013 through the end of the 2012-2013 school year, replacing Mrs. Hockenberry who will be on child-rearing leave of absence. Ms. Wiser's compensation for this position should be established at Bachelor's, step 1 \$42,588.00, prorated, based on the current contract between the Big Spring Education Association and the Big Spring School District.

3) Additional Per Diem Substitute Teacher**(ACTION ITEM)**

Mary Conklin Elementary Education

The administration recommends that the Board of School Directors approve the addition listed to the 2012-2013 per diem substitute teacher list as presented.

4) Custodial Substitute**(ACTION ITEM)**

Mr. Rick Gilliam, Director of Transportation, Buildings and Grounds, would like to recommend the individual listed as a custodial substitute for the 2012-2013 school year.

Francisco Beltre'De Los Santos

The administration recommends that the Board of School Directors approve the appointment of the above listed custodial substitute as presented.

5) 2012-2013 Additional Bus Driver for Deitch Busing**(ACTION ITEM)**

Ms. Melissa Goodyear

The administration recommends that the Board of School Directors acknowledge the addition of Ms. Goodyear as a bus driver for the 2012-2013 school year, pending all required paperwork.

A) PERSONNEL CONCERNS (. . . continued)**6) Long-Term Custodial Substitute****(ACTION ITEM)**

Mr. Rick Gilliam, Director of Transportation, Buildings and Grounds, would like to recommend the individual listed as a long-term custodial substitute at the High School retroactive to March 11, 2013 through approximately May 6, 2013, replacing Mr. Tim Barrett who will be absent due to medical reasons.

Lissa Chandler

The administration recommends that the Board of School Directors approve the appointment of the above listed custodial substitute as presented.

(ACTION ITEM)**7) Mrs. Jill Barrick**, full-time high school learning support aide has submitted her letter of resignation, effective March 31, 2013.

A copy of Mrs. Barrick's letter is included with the agenda.

The administration recommends that the Board of School Directors accept Mrs. Barrick's resignation, effective March 31, 2013.

(ACTION ITEM)**8) Mrs. Kathleen Shaker**, High School Spanish Teacher has submitted her letter of resignation for the purpose of retirement effective the end of the 2012-2013 school year.

A copy of Mrs. Shaker's letter is included with the agenda.

The administration recommends that the Board of School Directors accept Mrs. Shaker's resignation for the purpose of retirement, effective the end of the 2012-2013 school year.

(ACTION ITEM)**9) Mr. Steve Natacchia**, head varsity boys basketball coach has submitted his letter of resignation, retroactive to March 11, 2013.

A copy of Mr. Natacchia's letter is included with the agenda.

The administration recommends that the Board of School Directors accept Mr. Natacchia's resignation, retroactive to March 11, 2013.

(ACTION ITEM)**10) Mrs. Jan Roberts** has submitted her letter of resignation as a substitute custodian, effective immediately.

A copy of Mrs. Roberts' letter is included with the agenda.

The administration recommends that the Board of School Directors accept Mrs. Roberts' resignation, effective immediately.

XII. NEW BUSINESS (. . .continued)**B) Credit Pay****(ACTION ITEM)**

The professional employee whose name is listed below has successfully completed graduate work and is entitled to the specified amount in accordance with the negotiated contract.

Jolene Regetta

\$309.00

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

C) Approval of High School Network Expansion Project**(ACTION ITEM)**

At the last Board meeting we discussed the expansion of wireless access points and replacement of network switch gear at the High School to support individual student devices. To support one AP per classroom, we'll need to purchase and install 52 extra APs with licenses at an estimated cost of \$24,645. Replacing old switches with newer switches capable of handling more traffic faster will cost approximately \$36,092.

The administration recommends the Board of School Directors approve the purchase of new switchgear and additional access points at a cost not to exceed \$62,000 funded by the capital project fund.

D) Facilities Utilization Request**(ACTION ITEM)**

Mr. Michael Berry is requesting permission to use the High Large Group Room for meetings with coaches on Sunday, April 14, 28, May 12, 26, June 9, 23, July 7 and 21, 2013 from 5:00 p.m. – 8:00 p.m. Because the utilization dates are on a Sunday, Board action is necessary.

The administration recommends that the Board of School Directors approve Mr. Berry's request to use the High School Large Group Room as presented.

XII. NEW BUSINESS (. . .continued)**E) Updated Policies****(ACTION ITEM)**

The administration has submitted the updated policies listed and the copies are included with the agenda.

- 100 Strategic Plan
- 101 Vision/Mission/Belief Statements
- 102 Academic Standards
- 103 Nondiscrimination in School and Classroom Practices
- 104 Nondiscrimination in Employment Contract Practices
- 105 Curriculum Development
- 105.1 Curriculum Review by Parents, Guardians and Students
- 105.2 Exemptions from Instruction
- 106 Guides for Planned Instruction
- 107 Adoption of Planned Instruction
- 108 Adoption of Textbooks
- 109 Resource Materials
- 110 Instructional Supplies
- 111 Lesson Plans
- 112 School Counseling
- 113 Special Education
- 113.1 Behavior Support
- 114 Gifted Education
- 115 Vocational Technical Education
- 116 Tutoring
- 117 Homebound Instruction
- 118 Independent Study
- 119 Current Events
- 121 Field Trips
- 122 Extracurricular Activities
- 123 Interscholastic Athletics
- 124 Summer School
- 125 Adult Education
- 126 Class Size
- 127 Assessments
- 129 Music
- 130 Homework
- 137 Home Schooling/Home Education Program
- 138 Limited English Proficiency
- 140 Charter Schools
- 140.1 Extracurricular Participation by Charter and Cyber Charter Students
- 142 Migrant Students
- 143 Standards for Persistently Dangerous Schools
- 144 Standards for Victims of Violent Crimes
- 146 Student Services

The administration recommends that the Board of School Directors approve the policies as presented.

XII. NEW BUSINESS (. . .continued)**F) Approval of Plancon K Submission****(ACTION ITEM)**

As part of the refinance process completed on February 28th, the District must notify PDE of the change using the Plancon K forms included with the board packet. All of the bond documents related to the bond sale are included with the submission to PDE.

The administration recommends that the Board of School Directors approve the submission of Plancon K as included with the board packet.

G) Approval of Phase II of Security Upgrade**(ACTION ITEM)**

The Board discussed the second phase of the security upgrades at the last Building & Property committee meeting. These upgrades provide a backup server, 4-5 cameras at each elementary school, addition of a tracking program at each school that displays who's in the building and some additional door controllers. This work is done under the State ITQ 4400007410 contract. A copy of the quote is included with the Board packet. The quote from Black CSI is \$52,617 and the District will purchase the display module for each building at an estimated cost of \$7,200.

The administration recommends the Board of School Directors approve Phase II of the security upgrade project with BlackCSI at a cost not to exceed \$60,000 paid from the Capital Project Fund.

H) State EITC Program**(DISCUSSION/INFORMATION ITEM)**

In the summer of 2012 the state legislature expanded the EITC program to include portability of tuition money to follow a student from a failing school to either a public or private school. The failing schools were the bottom 15% of schools throughout the state based on PSSA scores for the preceding year. School Districts and private schools that agreed to accept students from failing schools had to notify the state. Big Spring decided not to participate last year and thus received no tuition students via this program.

I) Updated Year-to-Date Summaries/Taxes and General Fund**(INFORMATION ITEM)**

The Business Office prepared updated year-to-date summaries for taxes and general fund that are included with the agenda.

XIII. FUTURE BOARD AGENDA ITEMS

XIV. COMMITTEE REPORTS

- A) District Improvement Committee – Mr. Norris/Mr. McCrea**
- B) Athletic Committee – Mr. Swanson**
- C) Vocational-Technical School – Mr. Wolf/Mr. Piper**
- D) Buildings and Property Committee – Mr. Barrick**
- E) Finance Committee – Mr. Blasco**
- F) South Central Trust – Mr. Blasco**
- G) Capital Area Intermediate Unit – Mr. Wolf**
- H) Tax Collection Committee (TCC) – Mr. Wolf**

XV. SUPERINTENDENT’S REPORT

XVI. BUSINESS FROM THE FLOOR

XVII. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS

XVIII. ADJOURNMENT

Meeting adjourned _____ P.M.

NEXT SCHEDULED BOARD MEETING: Monday, April 8, 2013